PLANNING:

**What do I need to do?**

B1 Develop a proposal for a product/outcome to serve the identified need

B2 plan and record the development process of the project

B3 demonstrate self-management skills.

**How?**

1. **Develop a proposal** for a product/outcome
2. **Continue doing research and finalise your research paper**– select, evaluate and acknowledge information
3. Work on the **preparation (action plan)** for the service as action product/outcome

**Reflect:** record information and development.

**You need to submit your completed investigation by 17th January.**
**It needs to include:**
- **Research/guiding question,**
- **Global Context and its exploration,**
- **4 learning outcomes,**
- **Action plan for your learning outcomes and product(s),**
- **Relevant theoretical background (including surveys, questionnaires, interviews, case studies, etc.),**
- **Cited sources (in-text if applicable),**
- **Bibliography.**

**Consult your student agenda for formatting and citation!**

**Example of a proposal for a product /outcome:**

| | |
|---|---|
| **WHAT?** Nature of the service | |
| **WHY?** | |
| **WHAT FOR?** Aims, objectives, purposes | |
| **HOW LONG?** Scope | |
| **WHERE?** Location | |
| **HOW?** Activities | |
| **WHEN?** Schedule, timelines | |
| **WITH WHOM?** Target population, group members, service supporters | |
| **WHO?** Human resources | |
| **WITH WHAT?** Material resources | |

**3rd Page**      **Structure of the FINAL WRITTEN WORK**

1.      **Cover page (Student agenda) (C1)**

2.      **Table of contents (C1)**

3.      **Introduction (200-300 words) (C1)**

- *What is your research about? What is your guiding question?*
- *Which global context are you exploring through?*
- *What is the challenge? What kind of a problem will you try to solve through your research?*
- *Define your learning outcome.*
- *What is your action going to be? Why did you choose this?*
- *What is your goal? What goal(s) have you set yourself for the action part?*
- *How are you planning to reach your goal(s)?*

4.      **Body (and subtitles) = your previous + new knowledge (A1, A2, A3, C2)**

- *Investigating (key terms defined, new knowledge of the topic – arguments and examples to support your thesis)*
- *Taking action (describe the action you have taken to achieve your goal(s); does it have a clear connection to your chosen global context?)*
- *What are some major conclusions you can draw from your research (in connection to the introduction)?*
- *How does the investigation part link to or even solve the title (inquiry question) of your research paper?*
- *Was the global context the best one or should there be any changes made now that you're ahead of your action part?*

5.      **Conclusion (200-300 words) (D1 & D2 & D3)**

- *How successful were you in reaching your goal(s) of the research part? Did you need to change your goal along the way? Explain.*
- *What worked well in your plan? What went wrong?*
- *What have I learned about myself and others through this activity? What skills, attitudes and values have I developed?*
- *How did my project benefit others?*
- *What might I do differently next time to improve?*
- *How can I apply what I have learned in other real life situations?*
- *Did I receive any feedback during this activity? How has that helped me?*
- *How can your work be improved and/or expanded in the future?*
- *Reflect upon learning outcomes you defined at the beginning of the project.*

6.       **Bibliography / Sources for the report, for the project (Student agenda) (A3)**

**The expected length of the whole project is 1,500 to 2,500 words.**